

Light Rail Transit Authority  
Administrative Department  
Human Resource Management Division

**TRAINING CALENDAR**  
**April 2025**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Refresher Training Course for Railway Operations and Maintenance Personnel, PRI, April 1-30, 2025  Employees Welfare and Productivity Seminar		1 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025	2 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025  Hazard Identification, Risk Assessment and Control (HIRAC), PRI, April 2-4, 2025, Mandaluyong	3 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025  Hazard Identification, Risk Assessment and Control (HIRAC), PRI, April 2-4, 2025, Mandaluyong	4 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025  Hazard Identification, Risk Assessment and Control (HIRAC), PRI, April 2-4, 2025, Mandaluyong  'Online-Lecture on Tax Compliance Requirements (BIR Issuances and Updates) for Agencies and Employees / Update on BIR Compliance and Registration, April 4, 2025, online via Zoom	5
6	7 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025  'Training on Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations (IRR) / Republic Act No. 12009, or the New Government Procurement, April 7-8, 2025  Basic First Aide Awareness and Mass CPR for MTT Personnel, April 7-11, 2025, Social Hall, LRTA Depot	8 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025  'Training on Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations (IRR) / Republic Act No. 12009, or the New Government Procurement, April 7-8, 2025  Basic First Aide Awareness and Mass CPR for MTT Personnel, April 7-11, 2025, Social Hall, LRTA Depot	9 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025  Basic First Aide Awareness and Mass CPR for MTT Personnel, April 7-11, 2025, Social Hall, LRTA Depot	10 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025  Basic First Aide Awareness and Mass CPR for MTT Personnel, April 7-11, 2025, Social Hall, LRTA Depot	11 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025  Know Your Money Webinar, BSP, April 11, 2025, Online  Basic First Aide Awareness and Mass CPR for MTT Personnel, April 7-11, 2025, Social Hall, LRTA Depot	12
13	14	15 Passenger Centric Service Skills, PRI, April 15, 2025, Mandaluyong	16	17	18	19
20	21	22 Tax Rights and Remedies, CGBP, April 22-23, 2025, Online via Zoom  'Advanced Policymaking, Evaluation and Impact Analysis using Rstudio, Orange for Data Science and MS Excel In-depth Training Workshop, STRAT One, April 22-25, 2025, Baguio City  Strategic HRM / Gearing Teams Towards Organizational Excellence and Productivity, POAP, April 22-25, 2025, Boracay Aklan	23 Tax Rights and Remedies, CGBP, April 22-23, 2025, Online via Zoom  'Advanced Policymaking, Evaluation and Impact Analysis using Rstudio, Orange for Data Science and MS Excel In-depth Training Workshop, STRAT One, April 22-25, 2025, Baguio City  Strategic HRM / Gearing Teams Towards Organizational Excellence and Productivity, POAP, April 22-25, 2025, Boracay Aklan	24 'Advanced Policymaking, Evaluation and Impact Analysis using Rstudio, Orange for Data Science and MS Excel In-depth Training Workshop, STRAT One, April 22-25, 2025, Baguio City  Seminar on Property and Supply Management System (PSMS), COA, April 24-25, 2025, Social Hall, LRTA Line 2 Depot, Pasig City  Strategic HRM / Gearing Teams Towards Organizational Excellence and Productivity, POAP, April 22-25, 2025, Boracay Aklan  24th IIEE Regional Conference, April 24-26, 2025, Roxas City Capiz  Employees Welfare and Productivity Seminar (Team Building)- CAMT, April 24-25, 2025	25 'Advanced Policymaking, Evaluation and Impact Analysis using Rstudio, Orange for Data Science and MS Excel In-depth Training Workshop, STRAT One, April 22-25, 2025, Baguio City  Seminar on Property and Supply Management System (PSMS), COA, April 24-25, 2025, Social Hall, LRTA Line 2 Depot, Pasig City  Strategic HRM / Gearing Teams Towards Organizational Excellence and Productivity, POAP, April 22-25, 2025, Boracay Aklan  24th IIEE Regional Conference, April 24-26, 2025, Roxas City Capiz  'Employees Welfare and Productivity Seminar (Team Building)- CAMT, April 24-25, 2025	26 24th IIEE Regional Conference, April 24-26, 2025, Roxas City Capiz
27	28	29	30			

Note: Training schedules may be subject to change with prior notice.

Light Rail Transit Authority  
Administrative Department  
Human Resource Management Division

**TRAINING CALENDAR**  
**May 2025**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Refresher Training Course for Railway Operations and Maintenance Personnel, PRI, May 1-31, 2025	Employees Welfare and Productivity Seminar (Team Building)			1	2	3 How to Handle Difficult Customers, BusinessCoach Inc., May 3, 2025, San Juan City
4	5 Cross Training Program on Train Driving, May 5-16, 2025  Employees Welfare and Productivity Seminar (Team Building)- Operations Department Batch 1, May 5-6, 2025	6 Cross Training Program on Train Driving, May 5-16, 2025  Employees Welfare and Productivity Seminar (Team Building)- Operations Department Batch 1, May 5-6, 2025	7 Cross Training Program on Train Driving, May 5-16, 2025	8 Cross Training Program on Train Driving, May 5-16, 2025  Online Orientation on GSIS Programs and Benefits, May 9, 2025, Online via Zoom	9 Cross Training Program on Train Driving, May 5-16, 2025  Online Orientation on PAG-IBIG Programs and Benefits, May 9, 2025, Online via Zoom	10
11	12 Cross Training Program on Train Driving, May 5-16, 2025	13 Cross Training Program on Train Driving, May 5-16, 2025	14 Cross Training Program on Train Driving, May 5-16, 2025  Occupational First Aid and BasicLife Support (CPR/AED), Philippine Redcross, April 14-15, 2025, Social Hall, LRTA Depot	15 Cross Training Program on Train Driving, May 5-16, 2025  Occupational First Aid and BasicLife Support (CPR/AED), Philippine Redcross, April 14-15, 2025, Social Hall, LRTA Depot  Employees Welfare and Productivity Seminar (Team Building)- Line 2 East & West Extension Project, May 15-16, 2025	16 Cross Training Program on Train Driving, May 5-16, 2025  Know Your Money Webinar, BSP, May 16, 2025, Online via Zoom  Employees Welfare and Productivity Seminar (Team Building)- Line 2 East & West Extension Project, May 15-16, 2025	17
18	19 2025- 2nd Quarter Refresher Course for Station Operations Division, May 19-23, 2025, PRTC Room, LRT Line 2 Recto Station	20 2025- 2nd Quarter Refresher Course for Station Operations Division, May 19-23, 2025, PRTC Room, LRT Line 2 Recto Station  Seminar-Workshop on Records Disposition Administration (RDA), NAP, May 20-22, 2025, Tacloban City	21 2025- 2nd Quarter Refresher Course for Station Operations Division, May 19-23, 2025, PRTC Room, LRT Line 2 Recto Station  Seminar-Workshop on Records Disposition Administration (RDA), NAP, May 20-22, 2025, Tacloban City  2025- 2nd Quarter Refresher Course for Traffic Control Division, May 21-22, 2025, OCC Viewing Room	22 2025- 2nd Quarter Refresher Course for Station Operations Division, May 19-23, 2025, PRTC Room, LRT Line 2 Recto Station  Seminar-Workshop on Records Disposition Administration (RDA), NAP, May 20-22, 2025, Tacloban City  2025- 2nd Quarter Refresher Course for Traffic Control Division, May 21-22, 2025, OCC Viewing Room  11th PSME Luzon Regional Conference, May 22-24, 2025, Palawan  Employees Welfare and Productivity Seminar (Team Building)- Planning Department, May 22-23, 2025	23 2025- 2nd Quarter Refresher Course for Station Operations Division, May 19-23, 2025, PRTC Room, LRT Line 2 Recto Station  11th PSME Luzon Regional Conference, May 22-24, 2025, Palawan  Employees Welfare and Productivity Seminar (Team Building)- Planning Department, May 22-23, 2025	24 11th PSME Luzon Regional Conference, May 22-24, 2025, Palawan
25	26 Cross Training Program on Operation Control Center Signaling System Operations, May 26-30, 2025, OCC Viewing Room, LRTA Depot  2nd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, May 26-30, 2025, Social Hall, LRTA Depot	27 Cross Training Program on Operation Control Center Signaling System Operations, May 26-30, 2025, OCC Viewing Room, LRTA Depot  2nd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, May 26-30, 2025, Social Hall, LRTA Depot  Employee Counseling and Grievance Handling, POAP, May 27-30, 2025, Palawan	28 Cross Training Program on Operation Control Center Signaling System Operations, May 26-30, 2025, OCC Viewing Room, LRTA Depot  2nd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, May 26-30, 2025, Social Hall, LRTA Depot  Employee Counseling and Grievance Handling, POAP, May 27-30, 2025, Palawan	29 Cross Training Program on Operation Control Center Signaling System Operations, May 26-30, 2025, OCC Viewing Room, LRTA Depot  2nd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, May 26-30, 2025, Social Hall, LRTA Depot  Employee Counseling and Grievance Handling, POAP, May 27-30, 2025, Palawan  Employees Welfare and Productivity Seminar (Team Building)- Operations Department Batch 2, May 29-30, 2025	30 Cross Training Program on Operation Control Center Signaling System Operations, May 26-30, 2025, OCC Viewing Room, LRTA Depot  2nd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, May 26-30, 2025, Social Hall, LRTA Depot  Employee Counseling and Grievance Handling, POAP, May 27-30, 2025, Palawan  Employees Welfare and Productivity Seminar (Team Building)- Operations Department Batch 2, May 29-30, 2025	31

Note: Training schedules may be subject to change with prior notice.

Light Rail Transit Authority  
Administrative Department  
Human Resource Management Division

**TRAINING CALENDAR**  
**June 2025**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 'Online Orientation on R.A. 11032 and other ARTA Compliance Requirements, ARTA, June 3, 2025, Online via Zoom	4	5 'Employees Welfare and Productivity Seminar (Team Building)- Operations Department Batch 3, June 5-6, 2025	6 'Employees Welfare and Productivity Seminar (Team Building)- Operations Department Batch 3, June 5-6, 2025	7
8	9	10 'Employees Welfare and Productivity Seminar (Team Building)- Administrative Department, June 10-11, 2025, Batangas	11 'Employees Welfare and Productivity Seminar (Team Building)- Administrative Department, June 10-11, 2025, Batangas	12	13	14
15	16 'Employees Welfare and Productivity Seminar (Team Building)- Line 1 Cavite Extension Project, June 16-17, 2025	17 2025 Regional HRMP Congress, CSC, June 17-18, 2025, Pasay City  Orientation on ARTA's CC and the Client Satisfaction Measurement Survey, CART, June 17, 2025, Online via Zoom  'Employees Welfare and Productivity Seminar (Team Building)- Line 1 Cavite Extension Project, June 16-17, 2025	18 2025 Regional HRMP Congress, CSC, June 17-18, 2025, Pasay City	19 'Financial Education, CSC-CSI, June 19-20, 2025, Online  'Employees Welfare and Productivity Seminar (Team Building)- Fare Revenue Operations Group Batch 1, June 19-20, 2025	20 'Financial Education, CSC-CSI, June 19-20, 2025, Online  Know Your Money Webinar, BSP, June 20, 2025, Online  'Employees Welfare and Productivity Seminar (Team Building)- Fare Revenue Operations Group Batch 1, June 19-20, 2025	21
22	23	24	25	26 'Employees Welfare and Productivity Seminar (Team Building)- Operations Department Batch 4, June 26-27, 2025	27 'Employees Welfare and Productivity Seminar (Team Building)- Operations Department Batch 4, June 26-27, 2025	28
29	30	'Refresher Training Course for Railway Operations and maintenance Personnel, PRI, June 1-30, 2025  LRT2 System Train Operations Training, June 2- July 9, 2025  'Employees Welfare and Productivity Seminar (Team Building)				

Note: Training schedules may be subject to change with prior notice.

Re: CY 2025 2nd Quarter Training Calendar

Prepared by:

  
**OLIVER E. RAMOS**  
Training Specialist I

Reviewed by:

   
**ALICE R. FERRER / SUSAN V. ROBOSA**  
Training Specialist III

Approved by:

  
**ESTHER A. SONEJA**  
Manager, Human Resource Management Division